

MUSEUM OF AMERICAN FINANCE

# Municipal Bond Women's Club of New York

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Archival Finding Aid

Founded in 1948, the Club, now known as The Municipal Bond Women's Club of New York, is a registered 501(C)(6) professional society located in New York with an address at One Exchange Plaza, 55 Broadway, New York, NY. Their website describes the Club as follows:

In 1948, eight businesswomen founded "The Municipal Bond Women's Club of New York," in order to foster association among women engaged in the Municipal Bond Business. Providing information about the marketplace as well as forum for members to exchange career advice, this organization is a source of counsel, support and camaraderie for women working in a field that is constantly changing.

### **297.2.1**

Beginning with the meeting of July 8, 1948 at which the formation of the organization was discussed, minutes of business meetings and meetings of the Board of Governors, as well as Financial Reports for the year 1948 are included. Women invited to join were "girls" in a "senior capacity" in the bond houses on Wall Street. Minutes include the election of officers and membership lists with business associations and/or telephone numbers. Dues were determined as well. From the outset, social events such as luncheons were planned and a Constitution and By-Laws were approved. There are also attendance lists, committee member lists and lists of those of those accepted for membership.

### **297.2.1 (1948)**

Meeting minutes of July 8, 1948 with list of charter and prospective members

Minutes of September 8, 1948 meeting of the Board of Governors

Minutes of September 23, 1948 meeting of the Board of Governors

Minutes of the first official business meeting held October 7, 1948 with list of attendees

Minutes of November 8, 1948 meeting of the Board of Governors with list of applicants

Minutes of the December 2, 1948 meeting of the Board of Governors meeting with list of applicants accepted and rejected

### **297.2.1 (1949)**

Minutes of the February 16, 1949 meeting of the Board of Governors with list of applicants accepted and rejected. Suggestion made to invite Sylvia Porter to speak to the group. Christmas party planned.

(Sylvia Field Porter [1913- 1991] was an American economist and journalist who had a readership of ca. 40 million at the height of her career. At first, she was known as S.F. Porter and thus, as the author of her various newsletters, columns, books and as financial editor of the *New York Post*, was assumed to be a man. In 1942, at the age of 29, her real identity was finally revealed. She went on to publish the very popular book, *Sylvia Porter's Money Book: How to Earn It, Spend It, Save It, Invest It, Borrow It, and Use It to Better Your Life*. After 43 years at the *Post*, she went to work for the *New York Daily News*, where she remained until 1978. Her newsletter, "Sylvia Porter's Personal Finance" [1984-1987], had a readership of 400,000. In the 1980s, her name was attached to personal finance computer software.)

Minutes of the March 24, 1949 meeting of the Board of Governors. Sylvia Porter unavailable to speak. Speakers other than Sylvia Porter suggested. Two applicants accepted.

Minutes of the June 2, 1949 meeting of the Board of Governors. June 9 luncheon and By-Laws discussed

Minutes of the September 22, 1949 meeting of the Board of Governors. Nominating committee chosen

Minutes of the October 25, 1949 meeting of the Board of Governors. Nominations announced

Minutes of the annual business meeting of November 3, 1949. Officers elected. Publicity report receive.

Minutes of the meeting of November 3, 1949 on Club letterhead

Minutes of the November 7, 1949 meeting of the Board of Governors. By-Laws, membership and Christmas luncheon discussed.

Minutes of the December 8, 1949 meeting of the Board of Governors. New Treasurer, group of "Municipal girls" from Boston, invitation of the Association of Bank Women, publicity, membership and gifts discussed.

### **297.2.1 (1959)**

Minutes of the March 3, 1950 meeting of the Board of Governors. Membership and education committee discussed.

Minutes of the May 8, 1950 meeting on Club letterhead. Various social events and meeting speakers discussed.

List of application blanks

List of members and officers

Minutes of the July 5, 1950 meeting of the Board of Governors. Education committee report and speakers and topics discussed

Minutes of the August 16, 1950 meeting of the Board of Directors. Nominating Committee members and cocktail party discussed.

Letter on Club letterhead dated September 8, 1950 regarding educational programs. A pink file card is attached and gives date changes.

Minutes of the October 23, 1950 Board of Governors meeting. Annual meeting with cocktail party and dinner discussed. Membership discussed.

Minutes of the October 26, 1950 business meeting. Newly-elected officers introduced.

Annual report of Club activities. Educational Committee report given and future social events discussed.

Letter dated October 25, 1950 with attached statement of cash receipts and disbursements

Report to the Board of Governors by the Educational Committee. Suggestions for procedures and a list of topics included.

Minutes of the November 8, 1950 meeting of the Board of Governors. Committee on Arrangements formed. Christmas luncheon, audit committee membership, general membership and activities of the Educational Committee discussed.

Minutes of the December 13, 1950 meeting of the Board of Governors. Treasurer's Report delivered. Outing, revised Constitution and membership discussed.

Financial Report dated November 10, 1950

Financial Report dated December 13, 1950

### **297.2.1 (1951)**

Minutes of January 10, 1951 special meeting called to discuss their proposed Outing

Minutes of the February 7, 1951 meeting of the Board of Governors. Speaker, Outing and membership discussed.

Financial Report dated January 7, 1951

Minutes of the April 3, 1951 meeting of the Board of Governors. Treasurer's Report given, Outing cost announced and course in bond mathematics discussed.

Letter to members dated April 4, 1951 announcing the Bond Mathematics course and requesting payment from those interested.

Financial Report dated April 3, 1951

Minutes of the April 25, 1951 meeting of the Board of Governors. Treasurer's Report given, membership and Constitution discussed.

Financial Report dated April 25, 1951

Minutes of the July 19, 1951 meeting of the Board of Governors. Treasurer's Report given. Educational Committee membership and general membership discussed. Nominating Committee selected.

Financial Report dated July 19, 1951

Membership report dated September 19, 1951

An annual report for the year 1950-1951 including list of officers, membership list and audit report.

Minutes of the September 20, 1951 annual business meeting. Reports on membership, finances, the Educational Committee, new officers and the revised Constitution were given.

Minutes of the October 17, 1951 meeting of the Board of Governors. Membership, committee chairmanships, the Christmas luncheon and annual dinner were discussed.

### **297.2.1 (1952)**

Minutes of the January 23, 1952 meeting of the Board of Governors. Reports on membership, finances, the educational group meetings and Constitutional revision were discussed. A letter of Board members regarding the proposed Constitutional revision is attached. The Financial Report dated 1/23/52 is also included.

Minutes of the March 20, 1952 meeting of the Board of Governors. Treasurer's Report given and the Educational Committee reported. Membership and the June 20 Outing were discussed. Treasurer's Report given and matters regarding the Education Committee, Outing and membership were discussed.

Minutes of the May 14, 1952 meeting of the Board of Governors. The Treasurer and Outing chairs reported. Membership was discussed.

Minutes of the July 2, 1952 meeting of the Board of Governors. Treasurer's Report given. Matters concerning the Educational Committee and Auditing Committee as well as membership were discussed. The Nominating Committee was chosen.

Ballot for the nomination of officers dated July 16, 1952.

Letter to members dated August 15, 1952 announcing the Annual Meeting to be held September 18, 1952. Slate of Officers and Board Members listed.

Letter dated August 22, 1952 to members regarding the annual meeting to be held September 18, 1952. Payment for the dinner to be served at the meeting requested.

Report on the Annual Meeting of September 18, 1952. Report on the cost of the dinner and funds collected.

Report on the Fourth Annual Christmas Party to be held December 20, 1952. Thanks you to various members for their work and report on cost given.

Report of the Annual Business Meeting of September 18, 1952. Treasurer's and audit reports given. Slate of new officer's announced. Officers introduced and Educational Committee report given.

Annual Statement dated September 18, 1952

Financial Report dated January 23, 1952

Financial Report dated March 20, 1952

Financial Report dated May 14, 1952

Financial Report dated July 1, 1952

Financial Statement dated October 8, 1952

Financial Statement dated December 5, 1952

### **297.2.1 1953**

Financial Statement dated February 24, 1953

Minutes of the meeting of February 23, 1953, dated March 1, 1953. (Likely a Board of Governors meeting). Annual Outing, membership and a possible clearing house for jobs discussed.

Letter to the members dated July 22, 1953. Nominating Committee announced. Nominations for officers requested from the membership.

Financial Report. Third Annual Outing June 19, 1953, dated July 21, 1953

Financial Statement dated July 21, 1953

Financial Statement dated August 17, 1953

Minutes of the meeting of the Board of Governors held July 21, 1953. Treasurer's Report made and the names of the Nominating Committee were drawn.

Minutes of the meeting of the Board of Governors held August 17, 1953. Treasurer's Report given and discussion of the Annual Business Dinner Meeting, membership and future education programs held.

Letter dated August 18, 1953 to the membership regarding the Annual Meeting to be held September 17. A slate of officers and request for notification of attendance at the meeting included.

Minutes of the Annual Meeting held on September 17, 1953. Reports of the Audit, Nominating and Educational Committees. Discussion about how social the organization should be.

Report of Our Annual Dinner. Menu and cost listed.

Financial Statement dated October 1, 1953

Memo to members dated October 14, 1953 regarding the Annual Meeting held September 17, 1953

Treasurer's, Outing and Audit Committees' reports given. Officers announced, membership discussed. First speaker of the season to be T. Henry Boyd, VP of Blyth & Co. at meeting to be held October 8.

Letter to members dated October 14, 1953 regarding the makeup of the Board of Governors

Minutes of the October 1, 1953 meeting of the Board of Governors. Treasurer's Report given. Membership and committee memberships discussed. Christmas charity benefit mentioned.

Financial Statement dated October 27, 1953

Minutes of the October 27, 1953 Board of Governors meeting. Membership, Treasurer's, Charity and Education Committee reports.

Memo dated November 6, 1953 regarding attached membership list.

Municipal Bondwomen's Club of New York membership list. 1953.

Resignation letter of members of the Charity Committee dated October 29, 1953.

Minutes of the November 9, 1953 meeting of the Board of Governors. Charity Committee issue discussed and letter addressing this matter attached.

Letter to charity Committee dated November 9, 1953.

Minutes of special Meeting of the Board of Governors held Nov. 30, 1953. New members admitted.

1954 Financial Statement dated February 15, 1954

Report of Sixth Annual Christmas Party dated February 16, 1954

Minutes of the February 16, 1954 Board of Governors meeting. Discussions of Outing plans, membership and invitation from the New York Port Authority to view field work and movies.

Financial Statement dated May 6, 1954

Minutes of the May 6, 1954 Board of Governors Meeting. Finances, Outing, membership procedures and application. Successful Port Authority mentioned.

Minutes of a special meeting of the Board of Governors which occurred on June 7, 1954. Membership procedures and Outing discussed.

Minutes of the July 12, 1954 meeting of the board of Governors. Treasurer's Report given. Names of Nominating Committee drawn.

Financial Statement dated August 11, 1954



Letter to members dated August 12, 1954 announcing Annual Meeting and requesting RSVP with payment.

Letter to members announcing the Annual Meeting of Thursday, September 16, 1954 and the slate of officers for 1954-55.

Minutes of the August 11, 1954 meeting of the Board of Governors. Treasurer's Report given and revision of the application for membership discussed. Printing of Club documents and election of officers discussed.

Sheet entitled Official Record 1954-1955

Letter to Members lecture meeting to be held October 15, 1954. Topic Meet the Press. Members of the Educational committee announced.

Letter to members announcing the Annual Meeting to be held September 16, 1954. Minutes of previous Annual Meeting read. Treasurer's and Audit Committee reports given. June Outing report, printing of documents, slate of officers and membership discussed.

Annual Statement dated September 16, 1954

Minutes of September 28, 1954 meeting of the Board of Governors. Finances, membership, committee membership discussed.

Memo to members dated October 8, 1954 regarding payment for Annual Dinner and Christmas Luncheon.

Letter to members dated October 19, 1954. Announcement that J. Raymond McGovern, Comptroller of the State of New York and candidate for Lieutenant Governor will be the speaker at the next lecture meeting. (J. Raymond McGovern (1898-1974) was a Republican member of the New York State Senate from 1945 to 1950. He was New York State comptroller from 1951 to 1954. In 1954 he ran for Lieutenant Governor but was narrowly defeated.)

Minutes of the October 19, 1954 meeting of the Board of Governors Meeting. Finances, election, membership, dues and programs discussed.

Financial Report dated October 19, 1954

Report of the Annual Dinner. Cost and menu.

List of 55 members who attended the September 16, 1954 Annual Dinner

Letter to members dated November 9, 1954 requesting attached form indicating interests of members be completed and returned.

Minutes of the November 30, 1954 meeting of the Board of Governors. Membership, dues, finances, Christmas party and questionnaire discussed.

Letter to members dated November 23, 1954 regarding the Christmas Charity Fund.

Financial Report dated November 30, 1954

Request for payment of dues dated November 1, 1954. (It may be noted that dues were \$10.00 a year.)

Report of Questionnaire by Program committee dated November 30, 1954

Letter to members dated November 30, 1954 announcing the next Educational Meeting on December. J. Raymond McGovern to speak.

List of membership and committees 1954-1955

#### **297.2.4 (1954)**

Pamphlet. The State of New Jersey. Legalized Games of Chance Control Commission.

#### **297.2.5 (1954)**

Minutes of the Annual Meeting of September 16, 1954. Reports from Treasurer, Audit, Outing and Publicity committees. Slate and new members announced.

Memo to members dated October 8, 1954 requesting preference for Club payment of Annual Dinner or Christmas Luncheon.

Letter to member with Minutes of the Annual Meeting held September 16, 1954

Annual Financial Statement dated September 16, 1954

Letter to members with supplement to membership list

Two newspaper articles, one from the Daily Bond Buyer. Both dated September 17, 1954 announcing the election of officers (1954-1955) and including photos of Elsie T. Schuyler, President.

Membership application of (Mrs.) L. Linda Lane dated September 25, 1954

**297.2.8 (1954)**

Letter to Sleepy Hollow County Club dated November 10, 1954 requesting to hold the June 1955 Outing there

Letter from Helen D. Kane of the Sleepy Hollow Country Club dated November 15, 1954 regarding the planned June 1955 Outing

**297.2.1 (1955)**

What is a Trust Officer? Announcement dated January 11, 1955 of January 20 lecture by Wandell M. Mooney.

(Wandell Mooney [d. 1983] was at Chemical Bank for 42 years. He also served as Treasurer of the New York Chamber of Commerce.)

Announcement dated February 8, 1955 of the February 17, 1955 lecture meeting

Minutes of the March 9, 1955 Board of Governors meeting. Charity and Outing committees reported. Poor attendance at lectures discussed.

Financial Report dated March 7, 1955

Coversheet from Charity Committee

Letter from United Cerebral Palsy dated January 5, 1955 thanking the Club for donation

Christmas 1954 Contributions to Cerebral Palsy Children's Division with copy of November 23, 1954 appeal letter

Letter from the American Mothers Committee, Inc. with information letter and card.

Letter dated March 15, 1955 from Ruth Miller regarding correspondence about the 1953 Charity records and including this correspondence as described.

Minutes of the May 3, 1955 Board of Governors meeting. Membership, Outing and Stock Exchange tickets discussed.

Financial Report dated May 3, 1955

Minutes of the June 27, 1955 meeting of the Board of Governors. Nominating Committee chosen and membership discussed.

Letter to members dated July 1, 1955. Announcement of Nominating Committee members and request for nominations.

Financial Report dated March 7, 1955

Minutes of the August 2, 1955 meeting of the board of Governors. Annual dinner discussed.

Financial Report dated June 27, 1955

Letter to members dated August 12, 1955 announcing the September 15, 1955 Annual Meeting. Slate of officers and Governors included with proposed changes to the Constitution and By-Laws.

Letter to members dated September 2, 1955. Proposed changes to Constitution and By-Laws with proxy included.

Committee Reports from the Annual Meeting of September 15, 1955

#### **297.2.4 (1955)**

Letter to Hubert Clarke of Sleepy Hollow Country Club dated November 16, 1955 regarding the June 1956 Outing.

Letter to Nassau Country Club dated November 16, 1955 regarding the June 1956 Outing.

Letter from Nassau Country Club dated November 24, 1955 regarding the June 1956 Outing.

#### **297.2.5 (1955)**

Official Record 1955-1956. Pamphlet. The Municipal Bond Women's Club of New York.

Letter to "Ann" dated September 16, 1955 from Ruth A. Miller with suggestions

Minutes of the September 20, 1955 Board of Governors meeting. Results of vote on Constitutional changes announced. John Linen, VP of Chase Manhattan Bank to speak to Club. Membership reviewed and various items regarding future events were discussed.

Letter dated September 20 to Club president from Mitchell, Pershing, Shetterly & Mitchell. Legal opinion given regarding voting on changes to the Constitution.

Letter to members dated September 30, 1955 reporting the results of voting on changes to the Constitution.

Memo to members dated October 20, 1955. Minutes of the Annual meeting held September 15, 1955. Various reports from committees, secretary and treasurer. New Board announced.

Minutes of the November 2, 1955 Board of Governors meeting. Membership, finances and education were discussed.

Treasurer's Report dated November 1, 1955

Financial Statement as of September 20, 1955

Letter to members dated October 7, 1955 announcing lecture by John S. Linen of the Chase Manhattan Bank to be held October 20, 1955.

Letter to members dated November 9, 1955 announcing the November 17 lecture "Control of the Public Purse" by John E. Bebout of the National Municipal League.

(John E. Bebout [d. 2002 at the age of 98] was an expert on state Constitutions. He was involved in a protracted struggle to replace New Jersey's Constitution, which finally succeeded in 1947. Bebout was the Executive Vice President of the New Jersey Constitution Foundation and an aide to Gov. Charles A. Edison, Jr.)

(The National Municipal League was organized in 1894 and united various city reform groups throughout the country. It was instrumental in the overthrow of corrupt governments in such cities as New York in 1894, Baltimore in 1895 and Chicago in 1896-97. The organization is known today as the National Civic League. It promotes the management of local government through the publication of model charters. It is best known for its All City Award. It also works with communities to address current challenges including developing green and sustainable solutions, racial inequity and immigrant integration strategies.)

Letter to members dated November 17, 1955 from the Charity Committee

The Municipal Bond Women's Club of New York Year Book

Membership list supplement 1955-56

Letter to Alan H. Mitchell of the Chase Manhattan Bank regarding signature cards and a list of new officers

Letter dated November 16, 1955 to Addressograph-Multigraph Company requesting new plates and frames

Annual Meeting, September 15, 1955 Committee Reports, Annual Statement dated September 15, 1955. A brief audit report is included, as well as a Financial Statement from the June 17, 1955 Outing.

Letter to members dated September 2, 1955. Copy of letter of this date described above.

Letter to members dated August 12, 1955. Copy of letter of this date described above.

Loose-leaf divider: General Correspondence 1955-1956

Newspaper articles dated September 16, 1955, one from *The New York Times* and one from the *Daily Bond Buyer* with photos of newly-elected president Anna F. Schreiber.

Nine photos of participants at the 1955 Annual Outing

1955-1956 Record. Newspaper article from October 5, 1955. The *Daily Bond Buyer* announcing new appointments. Photo of officers installed September 16, 1955.

1955-1956 Educational Committee Activities. Four short newspaper articles from October and November 1955.

Letter from Madlyn Hoskins of Braun, Bosworth & Co. dated September 7, 1955 supporting the application for membership of Ruth Jones with enclosed application.

Letter to Ruth Jones dated November 8, 1955 welcoming her into the Club.

Application for membership from Camille Canderozzi

Application for membership for Doris E. Niederauer

Letter to Doris E. Niederauer dated November 8, 1955 welcoming her into the Club

Application for membership from Anna Joan Gross

Letter to Anna J. Gross dated November 8, 1955 welcoming her into the Club.

Letter from the Northern Trust Company dated September 21, 1955 proposing Eileen Powers McCann for membership

Application for membership from Eileen Powers McCann

Letter from Northern Trust Company dated October 21, 1955 proposing Eileen M. Duncan for membership

Application for membership from Eileen M. Duncan

Letter dated November 7, 1955 to Eileen M. Duncan welcoming her into the Club

Application for membership from Angela P. Policriti

Letter to Angela P. Policriti dated November 8, 1955 welcoming her into the Club

Letter from Joan O'Brien dated November 1, 1955 requesting membership status change

Letter to Margaret O'Shea Burns granting membership status change

Letter to Frances L. Ragan dated November 17, 1955 welcoming her into the Club

Invitation to December 14, 1955 Christmas party and place card

### **297.2.8d (1955)**

Small card/ticket for the June 17, 1955 event at the Sleepy Hollow Country Club

Description brochure from the 1955 Outing

Form for participation in the June 1955 Outing

Small format listing of the Board of Governors, 1957-1958

Letter to members dated May 6, 1955 enclosing Stock Exchange tickets to be sold by the member

Letter to members dated June 17, 1955 announcing the opportunity to be photographed at the June 17, 1955 Outing

Letter to members dated July 25, 1955 asking for payment for participation in sports at the 1955 Outing

Chart showing the member participation in meals and sports at the June 1955 Outing

Listing of winners of prizes at the June 1955 Outing

Financial Statement for the June 17, 1955 Outing

Bill/paid receipt from the Sleepy Hollow Country Club dated July 29, 1955 for payment of the expenses for the June 17, 1955 Outing

Letter from the Sleepy Hollow Country Club dated July 11, 1955

Letter to the Sleepy Hollow country Club from the Outing Committee chairman dated June 22, 1955

Letter to the Sleepy Hollow Country Club dated June 6, 1955 regarding participation in the June 1955 Outing

Letter dated April 7, 1955 from the Sleepy Hollow country Club confirming some details about the June 1955 Outing

Letter dated February 9, 1955 to the Sleepy Hollow Country Club from Outing committee chairman regarding playing golf

Letter dated February 4, 1955 to the Sleepy Hollow Country Club regarding permission to hold the June 1955 Outing at the Club

Letter dated February 18, 1955 from the Sleepy Hollow Country Club giving permission for the June 1955 Outing

Letter dated February 21, 1955 from E.J. Altgelt, Jr. to the Sleepy Hollow country Club offering to sponsor the June 1955 Outing

Letter dated February 1, 1955 to the Pelham Country Club asking to hold the June 1955 Outing at the Club

Letter dated January 19, 1955 to the Westchester Country Club asking to hold the June 1955 Outing at the Club

Letter dated February 8, 1955 from the Winged Foot Golf Club informing that they have no swimming or tennis facilities



Letter dated January 27, 1955 from the Westchester Country Club declining to hold the June 1955 Outing

Letter dated February 4, 1955 from the Wykagyl Country Club declining to hold the June 1955 Outing

Letter dated February 2, 1955 from the Bonnie Briar Country Club declining to hold the June 1955 Outing

Letter dated February 9, 1955 from the Pelham Country Club declining to hold the June 1955 Outing

Cover letter dated January 24, 1955 from the Department of Commerce of the State of New York for a list of country Clubs in Westchester County

List of country Clubs in Westchester County

Letter dated June 27, 1955 to Laidlaw & Co. giving permission to release a US Savings bond to John G. Thompson

Lottery ticket from the June 17 Outing for Savings Bond prizes. Ticket attached to letter to Laidlaw & Co. granting release of bond to William J. Dunn, Jr.

Letter dated June 27, 1955 to Laidlaw & Co. granting release of Savings Bond to Peter Caffall

Letter dated June 27, 1955 to Laidlaw & Co. granting release of Savings Bond to Eleanor J. Kube

Letter dated June 27, 1955 to Laidlaw & Co. granting release of Savings Bond to L. Virginia Jeffrey

Letter dated June 27, 1955 to Laidlaw & Co. granting release of Savings Bond to William A. Madison

Letter dated June 27, 1955 to Laidlaw & Co. granting release of Savings Bond to William H. Mears

Letter dated June 27, 1955 to Laidlaw & Co. granting release of Savings Bond to Madlyn Hoskins

Letter dated June 27, 1955 to Laidlaw & Co. granting release of Savings Bond to Joan O'Brien

Letter dated June 27, 1955 to Laidlaw & Co. granting release of Savings Bond to Ann Carroll

Letter dated June 27, 1955 to Laidlaw & Co. granting release of Savings Bond to Wesley G. Potts

Letter dated June 27, 1955 to Laidlaw & Co. granting release of Savings Bond to Anna Kuzma

Letter dated June 27, 1955 to Laidlaw & Co. granting release of Savings Bond to Madeline B. Sundstrom

Letter dated June 27, 1955 to Laidlaw & Co. granting release of Savings Bond to James P. Trippe

Letter dated June 27, 1955 to Laidlaw & Co. granting release of Savings Bond to Richard E. Whitcomb

Four applications for United States Saving Bonds – Series E \$50 denomination, cost \$37.50

Eleven applications for United States Saving Bonds – Series E \$25 denomination, cost \$18.75

Letter dated June 23, 1955 to Laidlaw & Co. with enclosure of 15 United States Saving Bond applications

Sample letter to Laidlaw & Co. requesting release of the Saving Bonds

Letter dated August 18, 1955 to Jerry Seamon of Laidlaw & Co. thanking him for handling the Savings Bond distribution

Letter dated June 22, 1955 to E. J. Altgelt, Jr. for sponsoring the June 1955 Outing

Letter dated June 22, 1955 to Rand & Co. thanking them for furnishing a prize for the June 1955 Outing

Letter dated June 22, 1955 to John S. Linen, Chase Manhattan Bank thanking him for furnishing a prize for the June 1955 Outing

Letter dated June 22, 1955 to Lee Carroll, Lee Carroll & Co. thanking him for furnishing a prize for the June 1955 Outing

Letter dated June 21, 1955 to r. D. White & Co. thanking them for furnishing a prize for the June 1955 Outing

Letter dated June 21, 1955 to Harry Downs & Co. thanking them for furnishing a prize for the June 1955 Outing

Letter dated June 21, 1955 to Charles H. Drew, Charles H. Drew & Co. thanking him for furnishing a prize for the June 1955 Outing

Letter dated June 21, 1955 to Jerome Tripp, Tripp & Co. thanking him for furnishing a prize for the June 1955 Outing

Letter dated June 21, 1955 to Geo. B. Gibbons & Co., Inc. thanking them for furnishing a prize for the June 1955 Outing

Letter dated June 21, 1955 to J. J. Kenny, J. J. Kenny co. thanking them for furnishing a prize for the June 1955 Outing

Letter dated June 21, 1955 to Adams, McEntee & Co. thanking them for furnishing a prize for the June 1955 Outing

Letter dated June 21, 1955 to The Bond Buyer thanking them for furnishing a prize for the June 1955 Outing

Letter dated June 21, 1955 to John N. Mitchell, Caldwell, Marshall, Trimble & Mitchell thanking him for furnishing a prize for the June 1955 Outing

Letter dated June 21, 1955 to Robie Mitchell of Mitchell, Pershing, Shetterley & Mitchell thanking him for paying for a bus for the June 1955 Outing

Statement dated June 17, 1955 to Allied Motor Transportation Co. Inc. for the chartered bus to the June 1955 Outing with attached bill from the Allied Motor Transportation Co. paid by Mitchell & Pershing

Letter dated May 12, 1955 to Allied Motor Transportation Co., Inc. regarding charge for chartered bus for June 1955 Outing

Letter dated May 11, 1955 from Allied Motor Transportation Co. Inc. acknowledging request and charge for chartered bus service to the June 1955 Outing

Letter dated May 9, 1955 to Allied Motor Transportation Co., Inc. confirming bus arrangements for June 1955 Outing

Letter dated June 3, 1955 to The Commercial & Financial Chronicle inviting Edwin L. Beck to the June 1955 Outing and requesting a photo be taken

Letter dated June 22, 1955 to Edwin L. Beck of the Commercial & Financial Chronicle thanking him for attending the June 1955 Outing

Description of events and prizes at the June 1955 Outing, apparently a press release

Article from the *Commercial & Financial Chronicle*

Lottery ticket from the June 17 Outing for Savings Bond prizes

Bill dated May 16, 1955 from J. M. Krischner for the printing of tickets

Bill dated June 2, 1955 from John J. Donohue Radio Corp.

Liability Policy expiring June 18, 1955

#### **297.2.4 (1956)**

Invitation and sign-up form for the June 22, 1956 Outing at Morris County Golf Club

Directions by car to Morris County Golf Club

Letter to member dated May 1, 1956 regarding the sale of \$1 Stock Exchange tickets

Chart showing the member participation in meals and sports at the June 1956 Outing

Bill dated June 23, 1956 from the Morris County Golf Club for the June 1956 Outing

Letter dated June 29, 1956 to Morris County Golf Club enclosing check in payment for June 1956 Outing

Letter dated June 15, 1956 to Morris county Golf Club regarding arrangements for the June 1956 Outing

Letter dated April 25, 1956 from the Morris County Golf Club confirming arrangements for the June 1956 Outing

Letter dated March 7, 1956 from the Morris County Golf Club listing charges for sports at the June 1956 Outing

Letter dated March 5, 1956 to the Morris County Golf Club about confirmation of the date for the June 1956 Outing

Financial Statement for the June 22, 1956 Outing

Bill dated May 7, 1956 from J. M. Kirschner for the printing of tickets

A set of tickets for the June 1956 Outing

Prize ticket for the June 1956 Outing

Letter dated April 7, 1956 to J. M. Kirschner regarding the printing of tickets for the June 1956 Outing

Letter dated April 24, 1956 to J. M. Kirschner regarding the proofs for the tickets for the June 1956 Outing

List of door prizes, donors and winners dated June 22, 1956

List of US Treasury Series "E" bonds and the winners

Envelope containing the winning numbers for stock exchange tickets and of the door prizes

Twelve applications for United States Saving Bonds – Series E in various denominations

Letter dated June 28, 1956 to Laidlaw & Co. requesting debiting of the Club account for the bonds applied for in the enclosed applications

Sample letter to Laidlaw & Co. for the release of the bonds

Letter dated August 7, 1956 to Jerry Seaman of Laidlaw & co. thanking him for issuing the bonds

Bill dated June 22, 1956 from Allied Motor Transportation Co. Inc. for transport to June 1956 Outing and indicating that the bill was paid

Letter from Allied Motor Transportation Co. Inc. dated April 25, 1956 confirming bus service to the June 1956 Outing

Letter dated April 23, 1956 to Allied Motor Transportation Co. confirming arrangements for bus service to Outing. Attached is a letter from Allied Motor Transportation Co. dated April 17, 1956 describing the bus service they will provide for the Outing.

Letter dated June 26, 1956 to Dean Witter & Co. thanking them for contributions to the Outing

Letter dated June 26, 1956 Adams, McEntee & Co. thanking them for contributions to the Outing

Letter dated June 26, 1956 to Coldwell, Marshall, Trimble & Mitchell thanking them for contributions to the Outing

Letter dated June 26, 1956 to RW Pressprich & Co. thanking them for contributions to the Outing

Letter dated June 26, 1956 to the *Bond Buyer* thanking them for contributions to the Outing

Letter dated June 26, 1956 to Tripp & Co. thanking them for contributions to the Outing

Letter dated June 26, 1956 to Harry Downs & Co. thanking them for contributions to the Outing

Letter dated June 26, 1956 to R. D. White & Co. thanking them for contributions to the Outing

Letter dated June 26, 1956 to Geo. B. Gibbons & Company, Inc. thanking them for contributions to the Outing

Letter dated June 26, 1956 to Lee W. Carroll thanking him for contributions to the Outing

Letter dated June 26, 1956 to Robert Winthrop & Co. thanking them for contributions to the Outing

Letter dated June 26, 1956 to Blue List Publishing Co. thanking them for contributions to the Outing

Letter dated June 26, 1956 to Mitchell, Pershing, Ehetterly & Mitchell thanking them for contributions to the Outing

Letter dated June 26, 1956 to J. J. Kenny Co. thanking them for contributions to the Outing

Letter dated June 26, 1956 to Edwin I. Beck of the Commercial & Financial Chronicle thanking him for taking the Club's photo

Note listing Clubs without swimming pools.

Letter dated January 30, 1956 to Sleepy Hollow Country Club cancelling requested reservation for the June 1956 Outing. Attached are two letters from the Sleepy Hollow County Club regarding this reservation.

Letter dated February 3, 1956 from the Sleepy Hollow County Club confirming the cancelling of the June 1956 date

Letter to Edwin L. Beck of the *Commercial & Financial Chronicle* dated May 28, 1956 requesting the Herbert D. Seibert take photos

Letter dated May 7, 1956 from Relix Restivo accordionist's representative confirming a colleague's participation at the June 1956 Outing

Bill from Felix Restivo for entertainment at the Outing. Attached is cover letter from the Club for the enclosed check in payment for the bill.

Statement from E.C. Meyrowitz, Inc. for 113 letter openers indicating payment

Liability policy expiring June 23, 1956

### **297.2.5 (1956)**

Christmas card with enclosed invitation to 19<sup>th</sup> Christmas lunch

Articles on the election of the 1956-1957 Board

Photograph of eight women (assumed to be the 1956 -1957 Board)

Article dated October 5, 1956 announcing the new appointments. Notice of 1956 calendar.

Four articles on the Club's activities

Invitation of a Christmas Luncheon and a name tag

Seating arrangements for the Christmas luncheon of December 19, 1956

Four articles on the activities of the Club

Divider "Official Record 1956-1957"

Report on the Chase Account October 30, 1956 to January 29, 1957

Minutes of the October 23, 1956 Board of Governors. Membership and charity contribution discussed.

Report on the Chase Account from September 25, 1956 – October 30, 1956

Text of an amendment to the Club Constitution of September 20, 1956. Year 1956 – 1957 additions to a minute handbook including a list of officers, committee members and a supplement to membership list.

Minutes of the September 25, 1956 meeting of the Board of Governors. Committee reports and membership mentioned.

Text of Article VII “Elections of Officers” of the Constitution.

A page from minutes dated September 21, 1956

Letter to members dated October 30, 1956 with summaries of financial and committee reports. Amendment to Constitution discussed.

Members of committees for the year 1956-1957 listed

Reports and statements submitted at the Annual Meeting of Club held September 20, 1956

Minutes of the February 15, 1956 meeting of the Board of Governors with reports on membership, finances and committees

Minutes of the April 20, 1956 meeting of the Board of Governors with reports on membership, finances and committees

Minutes of the June 26, 1956 Board of Governors with reports on membership, finances, committees and a discussion about the annual dinner

Minutes of the July 23, 1956 meeting of the Board of Governors with reports on membership and finances

Minutes of the August 30, 1956 Board of Governors meeting with reports on membership, finances and committees

Letter to members dated August 17, 1956 reporting on a petition submitted by members to amend Article VII “Election of Officers” with text of proposed amendment. Proxy form attached.



Letter to members dated July 2, 1956 requesting nominations of officers

Letter to members dated August 9, 1956 announcing the Annual Meeting of September 20, 1956 and the slate of Officers and Governors for 1956-57

List of committees for the year 1955-1956

Letter dated April 25, 1956 to Laidlaw & Co. regarding opening an account with the firm

Memo dated September 9, 1956 regarding closing the Laidlaw & Co. account

Annual Statement for the period September 14, 1955 to September 9, 1956

Letter to the Northern Trust Company dated September 7, 1956 regarding a discrepancy in the Treasurer's Report

Chase Account statement for the period July 23, 1956 – August 30, 1956 with a note that this statement is incorrect and it was refilled

Chase Account report for the period July 23, 1956 – August 30, 1956

Chase Account report for the period June 26, 1956 – July 23, 1956

Chase Account report for the period April 20, 1956 – June 26, 1956

Chase Account report for the period February 15, 1956 – April 20, 1956

Chase Account report for the period November 1, 1955 – February 15, 1956

Letter to members dated January 9, 1956 announcing an educational event to take place on January 19

Letter to members dated February 27, 1956 announcing an educational event to take place on March 8

Letter to members dated April 6, 1956 announcing an educational event to take place on April 19

Letter to members dated May 8, 1956 announcing an educational event to take place on May 24

Letter dated January 19, 1956 from Save the Children Federation regarding sponsorships by the Club.

Letter to the members dated June 12, 1956 with reports from the two schools sponsored through the Save the Children Federation

Copy of the January 19, 1956 letter from Save the Children Federation

Letter to members dated January 5, 1956. Cover letter to the enclosed Membership Registry.

Letter to members dated May 21, 1956. Cover letter for the enclosed Supplement Membership List.

Articles and published list of events relating to educational events 1955-1956

Article from June 26, 1956 reporting on the 1956 Outing at the Morris County Country Club

Article from the Commercial and Financial Chronicle with photos of attendees at the Club's 1956 Outing

Photos of attendees at the Club's 1956 Outing

Letter of resignation to Joan P. O'Brien from Frances L. Ragan dated January 16, 1956

Letter dated March 5, 1956 to Frances Ragan acknowledging her resignation

Letter of resignation from Patricia Littauer

Letter dated March 5, 1956 to Patricia Littauer acknowledging her resignation

Letter of status change to Associated Member from Alice K. Lagattuta dated February 12

Letter to Alice K. Lagattuta dated March 5, 1956 acknowledging her status change

Application for membership from Josephine R. Capitani

Letter to Josephine Capitani dated March 5, 1956 informing her of her acceptance for membership

Application for membership from Phyllis Nicholson

Letter to Phyllis Nicholson dated March 5, 1956 informing her of her acceptance for membership

Application for membership from Jacqueline Catherine Menard

Letter to Jacqueline Menard dated April 24, 1956 informing her of her acceptance for membership

Letter of status change dated April 9, 1956 from Kathleen Sidoti

Letter to Kathleen Sidoti dated April 24, 1956 acknowledging her status change

Letter of resignation from Marie Thompson Sheridan

Letter to Marie T. Sheridan dated June 8, 1956 acknowledging her resignation

Letter from Marilyn Madden Ellsworth dated July 18, 1956 requesting to be reinstated as a member

Letter to Marilyn Ellsworth dated August 8, 1956 confirming her reinstatement as an active member

Letter from Virginia J. Dunn dated August 10, 1956 requesting a status change to associate member

Letter to Virginia Dunn dated August 13, 1956 confirming her change of status

Letter from Piorika (?) J. Manfred dated August 28, 1956 requesting a change in membership status to associate

Report dated January 9, 1956 on the eight Annual Christmas Luncheon held on December 14, 1955

Letter to members dated January 24, 1956 giving committee reports

Letter to members dated April 16, 1956 with an update on the activities of various members

Letter dated March 7, 1956 to Phyllis Nicolson welcoming her as a member of the Club

Notice of the June 22, 1956 Annual Outing

Letter to members dated May 1, 1956 regarding the raffle tickets to be sold prior to the June 22 Outing

Letter to members dated August 17, 1956 regarding the petition to amend the Constitution and a proxy attached

Letter to dated August 29, 1956 to non-voting members regarding the amendment to the Constitution and the Annual Meeting of September 20<sup>th</sup>.

Letter to members dated August 31, 1956 regarding the Annual Meeting scheduled for September 20

Toppers 1955. An Invitation to a dance to be held October 14, 1955

Note from Angela Policriti dated September 7, 1956 regarding membership for two "girls." Attached is the letter from September 13, 1956 from Ann Schreiber describing the process to become a member.

Letter dated October 10, 1956 to L. Linda Lane informing her of her acceptance as a member

Letter dated October 10, 1956 to Elizabeth Rowland informing her of her acceptance as a member

Letter dated October 29, 1956 from Marie G. Dolan acknowledging the acceptance of her application for membership

Application for membership from Elizabeth M. Rowland

Letter dated October 10, 1956 to rosemary T. Duggan informing her of her acceptance as a member

Application for membership from Rosemary T. Duggan

Letter dated October 10, 1956 to Virginia Ramsdell informing her of her acceptance as a member

Letter dated August 23, 1956 from Mareb V. Hoke sponsoring Virginia Ramsdell for membership. Application is attached.

Letter dated October 10, 1956 to Beatrice Larkin informing her of her acceptance as a member

Application for membership from Beatrice M. Larkin

Letter dated September 18, 1956 from Beatrice M. Larkin enclosing her application for reinstatement of her membership

Letter to Beatrice Larkin dated September 13, 1956 enclosing an application to have her membership restored. Request for the application from Louis Bullwinkel is attached.

Letter to Norma Anderson (?) accepting her resignation from the Club. Letter of resignation attached.

Letter dated October to Norma Anderson accepting her resignation from the Club

Note to Marie G. Dolan from Joan O'Brien Kelly dated October 23, 1956 requesting a change in status to Associate. Attached is a letter dated November 13, 1956 acknowledging this request.

Letter dated October 23, 1956 from Linda Lane thanking Marie Dolan for her acceptance into the Club

Letter dated November 2, 1956 from Mrs. L. Linda Lane to Marie G. Dolan enclosing a list of new members

Note dated October 3, 1956 to Marie from Ann Schreiber regarding theater tickets

File card note (no date) to Marie Dolan from Louise Bullwinkel regarding Bridge and Canasta Meetings.

Letter dated September 26, 1956 to J. M. Kirschner from "Secretary" with attached card from Marie Dolan to J.M. Kirschner acknowledging receipt of letterheads

Letter dated September 25, 1956 to The Chase Manhattan Bank from Marie G. Dolan regarding signature cards and listing officers for 1967-1957

Letter dated October 2, 1956 from the Chase Manhattan Bank (Robert J. Bolson, Assistant Treasurer) to Marie G. Dolan acknowledging the above letter of September 25.

Letter dated October 3, 1956 marked copy to Emma from ? regarding new members and including the Constitution.

Letter dated October 3, 1956 to Sally (?) regarding new members

Letter dated October 4, 1956 to Marie (?) of R.D. White & Company from Sally (?)

Letter dated October 4, 1956 to Addressograph-Multigraph Co. from (?) and marked copy regarding new plates

Letter dated October 9, 1956 to Addressograph-Multigraph Co. from (?) and marked copy regarding a new plate

Letter dated October 11, 1956 to members from Elaine C. Haggerty regarding an Educational committee program to take place November 9 at the Lawyers Club

Letter dated October 18, 1956 to Anna F. Schreiber from Marie G. Dolan and marked copy thanking her for a gift

Letter dated November 2, 1956 to J. M. Kirschner from Marie G. Dolan and marked copy regarding printing envelopes. Attached is a note dated November 14, 1956 acknowledging receipt of 1,000 envelopes.

Letter dated November 15, 1956 to members from Ann Schreiber listing activities.

A brochure from the Community Service Society attached to a letter to membership dated November 19, 1956 regarding the annual charity contribution and requesting contributions.

Letter dated November 9, 1956 to Marie Dolan from Marilyn Hoskins regarding membership.

Application for membership dated November 5, 1956 from Alayne Spanier.

### **297.2.5 (1957)**

Cover sheet "Official Record 1957-1958"

List of Officers, Board of Governors and Members Year 1957-1958

Minutes of the Board of Governors for meeting held October 16, 1957 which addressed, among other things, finances, a board resignation, membership and the Charity Committee

Financial Statement dated October 8, 1957

List of committees for 1957-1958

Application for membership dated September, 1957 from Irene M. Finn

Minutes of the meeting of the Board of Governors held November 25, 1957 discussing finances, membership and Charity Committee

Financial Statement dated November 25, 1957

Letter of resignation dated October 16 to Justina Taylor from Elaine M. Lamb

Letter of resignation dated October 29, 1957 for Jane N. Brownell from Eileen Duncan

Letter of resignation dated October 29, 1957 to Miss Bullwinkel from Jacqueline c. Menard

Letter dated November 21, 1957 to Jacqueline C. Menard from (?) acknowledging resignation

Letter dated January 1958 to Anne (Anna Gross) from Secretary acknowledging resignation

Attached is a letter of resignation due to retirement dated December to Jane from Anna Gross Prentice

Announcement of 7<sup>th</sup> Annual Outing to take place on June 21

Photographs from the June 28<sup>th</sup> Outing at the Morris County Golf Club. Various women (members) are pictured in two photos.

Minutes of the Board of Governors meeting held September 10, 1957. Discussed were finances, membership and suggestions for the incoming Board.

Financial Statement July 2, 1957 to August 23, 1957

Letter of resignation dated July 25, 1957 to Emma Brehm from Carolyn A. Reichard

Letter of resignation dated July 30, 1957 to Emma B. Brehm from Linda Lane

Letter dated September 19, 1957 to Sara B. Pardy Powers from Ola M. Smith requesting plates for new members

Letter dated September 17, 1957 to E. Naomi Christiansen from Ola M. Smith informing her of acceptance for membership

Letter dated September 17, 1957 to Patricia Ann Mackin from Ola M. Smith informing her of acceptance for membership

Letter dated September 17, 1957 to Ruth A. Gallagher from Ola M. Smith informing her of acceptance for membership

Letter dated September 17, 1957 to Camille Canderozzi from Ola M. Smith informing her of acceptance for membership

Minutes of the Board of Governors held July 2, 1957. Discussed were finances, membership and nominations.

Letter dated June 21, 1957 to Betty from Hazel Van Valkenburg enclosing dues

Financial Statement June 12, 1957 to July 2, 1957

Memo dated July 16, 1957 to Ola M. Smith regarding the nomination of officers and governors for terms beginning September 19, 1957

Notice of Annual Meeting and report of the Nominating Committee dated July 24, 1957

Letter dated June 27, 1957 to Sara B. Pardy Powers from Ola M. Smith requesting a plate be changed

Note to Ola from Jeannette

Application for membership from Jean C. Phillips

Minutes of the Board of Governors meeting held June 12, 1957 discussing finances and membership

Financial Statement May 9, 1957 to June 12, 1957

Application for membership from Ruth A. Gallagher

Application for membership from Camille Canderozzi.

Memo dated May 29, 1957 to Ola from Doris

Note from Audrey proposing membership of Patricia Ann Mackin

Application for membership from Patricia Ann Mackin

Application for membership from E. Naomi Christiansen

Letter dated June 5, 18957 to Ola M. Smith from Jeannette Guinness clipped to an application for membership from Jean C. Phillips

Letter of membership acceptance dated May 22, 1957 to Adrian H. Neivert from Ola M. Smith

Letter of membership acceptance dated May 22, 1957 to Maureen A. Gough from Ola M. Smith.



Letter to Addressograph Multigraph Co. dated April 25, 1957 from (?) marked copy requesting new plates

Letter to Addressograph Multigraph Co. dated February 27, 1957 from (?) marked copy requesting new plates.

Letter dated June 6, 1957 to Ola Smith from A. H. Neivert requesting a change of address

Letter of resignation dated May 10, 1957 to Olla Smith from Josephine Capitani

Minutes of the Board of Governors held May 9, 1957

Application for membership from Maureen A. Gough dated January 29, 1957

Letter dated May 6, 1957 to Emma from Helen Kane recommending Adrienne Neivert

Letter dated March 20, 1957 from Ola from Helen Kane sponsoring Adrian Neivert

Application for membership from A.H. Neivert

Minutes of the Board of Governors held January 29, 1957

Financial Statement January 29, 1957 to May 9, 1957

Letter dated January 7, 1957 to Marie G. Dolan from Elizabeth Rowland changing her business address

Letter to members dated January 1957 from Educational committee announcing an event

Postcard to Marie Dolan from the Outside Activities Committee announcing the beginning of Bridge and Canasta Meetings effective January 28, 1957

Letter of resignation dated January 27, 1957 to Emma Brehm from Marie G. Dolan

Note dated January 9, 1958 to Emma from Mary Varley resigning from the Club

Letter dated February 1, 1957 and marked copy to Mary M. Varley from Marie G. Dolan regarding her resignation.

Letter of resignation dated October 31 to Betty from Alice K. Lagattuta

Letter dated February 1, 1957 to Alice Kavanaugh Lagattuta from Marie G. Dolan acknowledging her resignation

Letter of membership acceptance dated February 1, 1957 to Zita Millett from Marie G. Dolan marked copy

Letter January 29, 1957 to Emma B. Brehm from Marie Dolan recommending Zita Millett

Letter Sara B. Powers dated February 8, 1957 from (?) giving membership information and marked copy

### **297.2.5 (1958)**

Memo dated July 18, 1958 to Jane N. Brownell giving names of nominees for officers' and governors' positions

Notice of Annual Meeting and report of the Nominating Committee dated August 5, 1958

Minutes of the Board of Governors held March 13, 1958

Financial Statement dated March 13, 1958

Letter to Miss Justine Taylor from Christine Howard of Beekman-Downtown Hospital acknowledging the Club gift to the hospital

Minutes of the Board of Governors meeting held May 27, 1958

Financial Statement dated May 27, 1958

Minutes of the Board of Governors held July 8, 1958

Letter of resignation dated March 13, 1958 to Jane N. Brownell from Doris Niederauer

Application for membership from Barbara Klisewich dated May 7, 1958

Letter dated June 6, 1958 to Barbara Klisewich from Jane N. Brownell accepting her for membership

Application for membership from Elaine Van der Linden dated May 2, 1958

Letter dated June 6, 1958 to Elaine Van der Linden from Jane N. Brownell accepting her for membership

Application for membership from Lillian Sandra Schneider dated May 16, 1958

Letter dated July 15, 1958 to Lillian Schneider from Jane Brownell accepting her for membership

**297.2.6 (1958)**

Letter to Angela P. Policriti, Treasurer dated November 17, 1958 from Helen L. Potts J.A. Hogle & Co. enclosing dues and resigning effective January 1959 due to retirement

Letter of resignation to Jane N. Brown, Secretary from Mary Cramer dated September 26, 1958

Letter of resignation to Angela Policriti from Adrienne H. Neivert dated November 1, 1958

Letter of resignation dated November 3, 1958 to Angela Policriti from Elizabeth Rowland

Additions and Corrections on Year Book 1958-59

Financial Statement dated March 25, 1959

Minutes of the Board of Governors of the meeting held November 17, 1958. Meeting dealt with finances, committees and charitable contributions.

Year Book 1958-59

Invitation to Christmas Luncheon to be held December 17, 1948 and a nametag

Letter of resignation to Jeanne Skippon from Virginia J. Dunn dated November 30, 1958

Letter to Addressograph Multigraph from (?) dated December 9, 1958 regarding a new plate

Financial Statement dated November 17, 1958

Minutes of the Board of Governors for meeting held October 6, 1958. Meeting dealt with finances, committees, the discontinuation of the lecture series and the payment for the Christmas luncheon.

List of founding members, minutes of the Annual Meeting held September 19, 1958 with Financial Statement and committee reports.

**297.2.6 (1959)**

Announcement of Christmas luncheon to be held December 1959 with listing of the committee

New Year's card with seasonal wishes

Letter to members dated November 24, 1959 regarding the choice of the Visiting Nurse Service of New York as the organization to receive the Club's annual charitable gift

Announcement of a Board of Governors to be held November 16, 1959. Topics were membership and Christmas luncheon.

Minutes of a meeting of the Board of Governors meeting held November 16, 1959.

Meeting dealt with finances, membership and decision to donate to the Visiting Nurse Service of New York.

Financial Statement dated November 16, 1959

Card from Frances Isengard announcing the Monthly Club Luncheon to be held November 19, 1959

Memo dated October 20, 1959 regarding dues and Club Constitution

Memo to members dated October 19, 1959 regarding activities for the 1959-60 season

Corrected version of the previous memo

Memo to members regarding tickets to theater performances in November and December and payment for same

Card to member announcing Monthly Luncheon to be held October 15, 1959

Minutes of the Board of Governors Meeting held September 30, 1959. Meeting dealt with membership, luncheon and committees

Letter to members dated September 23, 1959 announcing the regarding the Annual Meeting a summary of things discussed there including membership and slate of officers

Letterhead of Club with names of Board of Governors circled

Year Book 1959-60

*New York Times* article dated September 21, 1959 regarding the election of Louise Bullwinkel, president of the Club. She is interviewed about the role of women in the bond industry.

Financial Statement dated April 27, 1960

Note to Louse from Mareb Hoke with a change of address

Application for membership from Ruth Poger dated April 22, 1959 with letter of recommendation from Louis Bullwinkel attached and dated April 21, 1959

Application for membership from Blanche A. Rivera

Application for membership dated February 27, 1959 from Maureen T. Cates

Application for membership from Joan Marie Murray

Application for membership dated August 3, 1959 from Elizabeth A. Klauss

Application for membership dated April 29, 1959 from Barbara A. Mather with three letters attached. One is dated June 29, 1959, one is dated April 21, 1959 and the third is to Jeanne Skippon from Barbara Mather requesting membership

Memo from Ruth recommending Barbara for membership

Membership application for Grace M. Wilson dated September 1959

Letter to Lucy A. Moriarty from Louise Bullwinkel requesting a signature on the application which is attached

Membership application from Lucille Geyer Bowman dated Oct. 1959. Attached is a dated November 19, 1959 from Betty Pollack to Louise recommending Ms. Bowman.

Letter to several newly-elected members of the Club dated November 19, 1959

Letter of resignation to Norma Detlief from Rosemary Duggan Collier dated November 12, 1959

Letter dated November 19, 1959 to Rosemary B. Collier from Secretary acknowledging her resignation

Letter to members dated September 23, 1959 with a summary of the Annual Meeting held September 17, 1959. It contains committee reports and the slate of officers.

Reports and Statements submitted at the Annual Meeting held September 17, 1959

Financial Statement with balance as of September 17, 1959

Notice of Annual Meeting and Report of the Nominating Committee dated July 15, 1959

Minutes of the Board of Governors held June 17, 1959. Discussed were membership, finances, nominating committee and Constitution

Financial Statement with balance at June 17, 1959

Minutes of the Board of Governors for meeting held April 29, 1959. Dealt with were finances, Outing, membership and new Board member.

Note from the Seawane Harbor Country Hewlett regarding the Outing

Letter dated April 30, 1959 to Rosemary T. Gleason from secretary welcoming her to the Club

Letter to Rose Hamilton McCarthy from secretary and dated April 30, 1959 welcoming her to the Club

Statement dated April 29, 1959 regarding membership

Financial Statement dated April 29, 1959

Membership application from Rosemary T. Gleason with attached description of her duties

Membership application from Rose Hamilton McCarthy

Membership application dated April 1, 1959 from M. Irene Prentzel

Letter to members dated April 6, 1959 with information regarding the monthly luncheons from Frances Isengard

A menu

Minutes of the Board of Governors held March 25, 1959. Membership, finances and monthly luncheons were discussed.

**297.2.6 (1960)**

Official Record, 1960-61

*New York Herald Tribune* article dated September 19, 1960 regarding the election of Dorothy Root as president.

Article dated September 19, 1960 from the *Journal-American* regarding election of the slate

Letter to members dated October 27, 1960 from Dorothy Root, president, regarding an invitation from THE BLUE LIST to visit their offices November 10

Letter dated December 6, 1960 to Joan Flotteron from Naomi Christiansen Secretary welcoming her to the Club

Letter dated December 6, 1960 to Mary T. Farrell from Naomi Christiansen welcoming her to the Club

Letter dated December 6, 1960 to Ann J. Lascari from Naomi Christiansen secretary welcoming her to the Club

Letter to members dated November 29, 1960 regarding the Christmas Luncheon and the charitable contribution to the Visiting Nurse Service of New York

Letter to members dated November 29, 1960 regarding a sick member

Letter dated November 17, 1960 to Addressograph-Multigraph Co. requesting new plates

Membership application dated 5-11-60 from Gertrude Veronice Monahan. Attached is a letter dated November 3, 1960 welcoming her to the Club, another membership application dated October 27, 1960 from Charlene F. Koke, a letter to Ms. Koke welcoming her to the Club and the minutes of the Board of Governors held November 3, 1960. Minutes deal with membership.

Minutes of the meeting of the Board of Governors held September 20, 1960. Discussed were luncheons and the BLUE LIST tour.

Letter dated September 22, 1960 to members regarding the content of the Annual Meeting. Included are finances, committee work, Constitution and slate.

Note to Jeanne from Mareb Hoke dated October 18, 1960 resigning from the Club

Official Record 1959-60 cover page from Norma C. Detlef, secretary

Memo regarding proposed Constitutional amendment

Proposed Constitutional amendment

Notice of Annual Meeting and Report of the Nominating Committee dated July 29, 1960 and signed Ola M. Smith, secretary

Minutes of the Board of Governors held May 31, 1960. Discussed were finances, membership nominating committee and Constitution.

Financial Statement dated May 31, 1960. Minutes of the Board of Governors held April 27, 1960. Discussed were finances, membership and Annual Dinner.

Card announcing the Monthly Club Luncheon to be held January 29, 1960

Letter of resignation dated April 19, 1960 to Louise Bullwinkel from Lucy Bowman

Letter dated June 1, 1960 to Ann McManus welcoming her to the Club. Attached is Ms. McManus' application for membership and a cover letter dated January 19, 1960 to Dorothy Root from Ann McManus.

Letter dated June 1, 1960 to Esther M. Hingel welcoming her to the Club. Attached is Ms. Hingel's application for membership.

Letter dated June 1, 1960 to Margaret E. McLaughlin welcoming her to the Club. Attached is a letter dated February 17, 1960 acknowledging her application. Also attached is her application.

Letter dated June 1, 1960 to Helen P. Reilly welcoming her to the Club and one dated February 17, 1960 acknowledging her application. Attached is her membership application.

Letter dated September 20, 1960 to Fraunces Tavern Restaurant from president regarding enclosed check

Memo from Board of Governors regarding enclosed Constitutional amendment.

Proposed Constitutional Amendment signed Ola M. Smith, secretary

Annual Report to members from the Annual Meeting held September 17, 1960

**297.2.6 (1961)**



Newspaper article with announcement of the Club's Annual Meeting to be held September 21

Notice of Annual Meeting and Report of the Nominating Committee dated August 21, 1961 and signed Camille Cardo, secretary

Dated July 31, 1961, a memo to Camille Caro, secretary, from Louise Bullwinkel, chairman, listing the officers and terms effective September 21, 1961

Minutes of the Board of Governors Meeting held June 19, 1961. List of those on the nominating committee.

Minutes of the Board of Governors meeting held May 1, 1961 signed Comille Cardo. Discussed was the Outing.

Letter to members dated March 13, 1961 regarding the Outing

Letter from Dorothy Root regarding membership and a luncheon

Progress Report dated February 9, 1961 regarding membership, committees and the president of the Women's Municipal Bond Club of Boston

Letter to members dated February 3, 1961 regarding Christmas Luncheon from Dorothy Root, president

Minutes of the Board of Governors Meeting held January 30, 1961. Addressed were a visit to the Port Authority, luncheon and Outing.

**297.2.8a**

Folder with various information on the First Annual Outing of June 22, 1951

**297.2.8b**

Folder with various information of the Second Annual Outing of June 20, 1952

**297.2.3**

Mylar folder with an announcement of the Fourth Annual Outing to be held June 25, 1954

Mylar folder with a cartoon from the Bond Crier of June 11, 1954 depicting two women sleeping in chairs with the caption "Sports Activities of the Municipal Bondwomen's Outing." Also an article with the title "Bond Club and Other Activities to Get Municipal Men in Trouble" advising where one can get a "free drink." The "Bond Women's Club Annual Track and Feel Meet at Bouncing Brook Country Club" is listed.

Booklet entitled *New York MBW 1964* containing reports from the 15<sup>th</sup> Annual Meeting held September 19, 1963

**297.2.7**

Four photographs:

**297.2.7c** Annual Dinner and Installation of Officers, September 17, 1953

**297.2.7d** Officers and Board Annual dinner, September 16, 1954

**297.2.7h** Officers and Board 1957-1958

**297.2.7i** Annual dinner and Installation of Officers, September 20, 1951

**297.2.9L**

Year Book 1962-63 including membership list, names of officers and committee members

Letter to Florence M. Meves dated November 18, 1948 from president thanking her for congratulating the Club on its formation. Apparently, Miss Meves is involved in the LaSalle Street Women in Chicago. Attached is a letter to Sybil Gordon dated October 20, 1948 from Florence M. Meves congratulating the members of the Club on its formation.

Attached is a memo from Ruth E. Clayton, secretary-treasurer of the Women's Bond Club of NY to Sybil Gordon, president of the Municipal Bond Women's Club of NY congratulating her on the formation of the Club.

Attached letter to Robert A. Eberle dated November 4, 1948 from president thanking him for his congratulations on the formation of the Club.

Attached letter to Sybil Gordon dated October 15, 1948 from Robert A. Eberle of the Friday Night Bon Club expressing his pleasure at learning of the formation of the Club.

Attached letter to Mr. Sharp dated October 21, 1948 thanking him for his good wishes on the formation on the formation of the Club

Attached letter to Sybil Gordon dated October 13, 1948 from Nathan S. Sharp of Central Republic Company of Chicago congratulating her on the formation of the Club

Attached letter to Al dated October 21, 1948 from president regarding the formation of the Club.

Attached letter from Alfred L. McDougal, Jr. of Chicago to Sybil Gordon dated October 11, 1948 wishing her good luck upon the formation of the Club.

Attached letter to Sybil Gordon dated October 19, 1948 from M. M. Glasser of Charleston, S.C.

Draft of Constitution of the Club with corrections.

Envelope date December 9, 1963 with handwritten notes regarding pins

**297.2.12a**

Formation of Club

Formal announcement of the formation of the Club (two copies).

Letter to Mr. Trigger dated October 8, 1948 from Sybil Gordon regarding a news item to be printed.

Letter to Cathleen Morin dated June 28, 1948 from Sybil Gordon informing her of the preliminary meeting of the Club. Attached are minutes of the Organization Meeting held July 8, 1948. The minutes include a list of members, officers and the Board of Governors, as well as a list of prospective members.

Letter to members dated September 24, 1948 from Marilyn Madden, secretary, giving notice of the first meeting of the Club to be held October 7, 1948.

Letter dated September 14, 1948 asking for response as to the invitation to become a member of the Club. It is signed by the President and a list of the recipients is on the reverse. Attached is a letter to Sybil Gordon dated September 20, 1948 from Louise Pike accepting the invitation to join.

Announcement of the formation of the Municipal Bond Club of New York. There is a pencil date of February 1932 and the name Mary Ciarlo also in pencil.

A draft of the announcement of the formation of the Bond Women's Club with corrections.

Letter to Sanders Shanks, Jr. of the Bond Buyer dated October 15, 1948 from president thanking him for the publicity he provided.

Letter to Roald Morton of the Blue List Publishing Co. dated October 15, 1948 from President thanking him for the publicity he provided.

**297.2.12b (Continued)**

Note/Memo from Christine Howard, Public Relations

Memo to Fred E. Dudevoir, Jr. dated November 27, 1957 mentioning a TV set

Copy of a letter to Justina V. Taylor, president, dated November 21, 1957 from the Charity Committee regarding the gift to Beekman-Downtown Hospital with suggestions for the purpose of the gift

Letter to Justina V. Taylor as described above

Letter to Ruth from Louise. Attached is a memo to the Officers and Board of Directors of the Club dated October 29, 1953 from Louise Bullwinkel regarding the resignation of the members of the Charity Committee.

Memo to the members of the Charity Committee dated November 9, 1953 from the Board of Governors regarding the resignation of the Charity Committee members.

Letter to Beekman-Downtown Hospital, H. M. Dillon Comptroller, dated November 27, 1953 from Ruth A. Miller, president, enclosing a contribution of \$150

Copies for files of letter to members dated December 1, 1953 from Ruth A. Miller, president, thanking the members for their contributions and informing them of the gift to the Children's Ward of Beekman Downtown hospital. Attached is a request for members to contribute to the fund for charity dated October 30, 1953.

Letter to Ruth A. Miller, president, dated December 14, 1953 from Mabel Davies of Beekman-Downtown Hospital thanking the Club for its charitable contribution. Attached is an envelope and a receipt from the hospital for the \$150 contribution, as well as a note H.M. Dillon.

Letter to members dated November 23, 1954 from Elsie Schuyler requesting charitable contributions

Another copy of the November 23, 1954 letter to members

Letter to Verla Norris dated May 29, 1956 from Anna Schreiber, president, enclosing 26 postal cards for the children of the Poplar Grove School in Kentucky

Letter to Helen Brown dated May 29, 1956 from Anna Schreiber enclosing 20 postal cards for the children of the Carlock School in Tennessee

Charity Committee Report for Annual Meeting September 20, 1956

A receipt for \$227 from The Community Service Society of New York dated January 1957. Attached is a letter to Miss Kurtzmann dated February 6, 1957 from Sallie Bright of the Community Service of New York thanking the Club for the \$227 gift.

Letter to members dated November 23, 1956 from the Charity Committee for 1956 requesting charitable contributions for the Community Service Society

Letter to Miss Kurtzmann dated October 19, 1956 from Sallie E. Bright of the Community Service Society describing the work of the Society

Letter Sallie E. Bright dated January 24, 1957 a check for \$227, a charitable contribution for the Community Service Society of New York

List of the members and their contributions to the Charity Fund 1956

Invitation from the Community Service Society (Bulletin) to a Bazaar and Open House to be held October 25, 1956

Letter to Sallie Bright of the Community Service Society of N.Y. dated January 24, 1957 from Doris K. Kurtzmann, Chairman of the charity Committee enclosing the gift of \$227.

Memo to the Board of Governors from Doris Kurtzmann describing the work of the Community Service Society.

Manila envelope with the words "Charity 1955-1956." Enclosed are letters from the Save the Children Federation with reports from two schools, one Tennessee and one in Kentucky. Included is a list of the members and their contributions. There is correspondence from the teachers in these schools, as well as photos of the schools. The poverty of the children and the limited means of the schools are described. An Annual Report of the Save the Children Federation is included.

### **297.2.12c (Membership Lists)**

Original meeting of Municipal Bondwomen's Club, July 8, 1948

Handwritten list of 10 names with their company associations. A *New York Times* article regarding the president of the Municipal Bond Club is attached (undated).

Membership list as of September 1948 with pencil corrections

Membership list as of September 1948

Membership list with a list of officers and the members of the Board of Governors, dated May 1949

Membership and officer list with notations and dated 1949

Handwritten list of names with dollar amounts and separated into "Paid by Firms" and "Paid by Members" lists

Membership and officers' list with several and written notations, additions and corrections

List of people to whom acceptances of applications and bills were sent on November 13, 1950

Lists stapled together of officers, committee members and members of the Club dated 1950-1951. The membership list has many handwritten notations giving what appear to be the dates when the member joined the Club.

1950-51 lists stapled together without notations

1951-52 stapled membership, officer and committee lists with some handwritten notations

List of resignations and otherwise inactive members dated August 22, 1951

List of applications

List of changes to the membership list dated June 1952

Letter/memo from the president dated June 13, 1952 and entitled "Rumor Has It!" giving updates on the Club's activities

1952-1953 stapled membership, officer and committee lists

1953-1954 stapled membership, officer and committee lists

Letter to members dated May 21, 1954 from Ruth A. Miller, president, enclosing supplement to the membership list and giving information about the June 25 Outing. Supplement is attached.

Letter to Addressograph-Multigraph Co. dated June 8, 1954 ordering new name plates.

Paper-bound Year Book dated September 30, 1955 containing lists of officers from 1948 until 1955. A letter from Ann Schreiber, president, giving the results of a vote on amendments to the Club Constitution.

Two memos to the Outing Committee from F. Isengard, one dated March 12, 1954 and one dated May 26, 1954 giving notice of meetings

General Report dated September 20, 1956 from Anna F. Schreiber, president, giving brief committee reports, thank you mentions, changes in membership, births and wedding and engagement announcements

Membership list from 1956-1957

Membership list from 1958-1958

Year Book 1959-1960 containing lists of officers, committee members and membership

Stapled report from 1963 containing a financial statement, auditors' report and committee activity reports. A memo to membership from Margaret Burns dated September 21, 1962 with the minutes of the Annual Meeting held September 20, 1962 is included.

#### **297.2.12d (Education Committee)**

Letter to members dated January 28, 1950 from Vera Smith requesting luncheon reservations and checks for February 8 with enclosures

Letter to Sybil Gordon from Wilma Soss of the Greater New York March of Dimes asking for contributions

Memo to representatives of women's groups from the Association of Bank Women inviting them to luncheon meeting to be held on February 18, 1950

Report to the Board of Governors from the Education Committee meeting held March 13 with suggestions for a series of educational meetings for Club members

Letter to members dated August 21, 1950 from Olga Fluck, chairman of the Educational Committee, informing them of the schedule of educational meetings and requesting a response from members as to anticipated participation

Letter to members dated September 8, 1950 from Elizabeth Dickinson, secretary, giving notice of the first educational program to be held September 14. A list of future dates is included.

A second copy of the September 8, 1950 letter from Elizabeth Dickinson, secretary.

Two copies of a letter to members dated January 8, 1951 from Edith Mertens, secretary, giving notice of a lecture and discussion meeting to be held on January 18

Letter to members dated March 22, 1951 from Edith Mertens, secretary, giving notice of a lecture and discussion by F. Warren Green to be held March 29

Letter to members dated April 4, 1951 from secretary giving notice of a Bond Mathematics course to be held on Tuesday from April 17 through May 22 and to be taught by F. Warren Green

Letter to members dated September 26, 1951 from Elsie Schuyler, chairman of the Educational Committee, with information about the educational programs for the 1951-1952 year. The committee is listed with telephone numbers.

Letter to members dated October 31, 1951 from Elsie Schuyler giving notice of the second meeting of the Educational Series to be held November 8

Letter to members dated December 6, 1951 from Frances Well Isengard urging members to attend the lectures arranged by the Education Committee

Notice from Elsie Schuyler regarding the fourth meeting of the Educational Series to be held December 13, 1951

Letter to member dated January 2, 1952 from Elsie Schuyler giving notice of the first 1952 Educational Series meeting to be held January 8

Letter to members dated February 8, 1952 from Elsie Schuyler, chairman of the Educational Committee, giving notice of the lecture to be held the following Thursday. The speaker was to be E.J. Donnelly of J.E. Greiner Co. from Baltimore.

Small format announcement with calendar indicating a lecture on March 14, 1952

Letter to members dated March 26, 1952 giving notice of the last three lectures for the year to be held April 3, April 24 and May 22. Regret is expressed that more members have not attended previous lectures.

Small format invitation to the ninth meeting of the Educational Committee to be held April 24, 1952

Small format invitation to a meeting of the Educational Series to be held May 22, 1952

Letter to members dated September 24, 1952 from Elsie Schuyler listing the 1952-53 season lectures. A questionnaire was included but is not attached.

Press release dated October 24, 1952 regarding the upcoming educational series and listing the speakers and various committee members



Memo to the Club dated October 27, 1952 from Ann M. Tait, treasurer of the New York City Chapter of the National Secretaries Association, giving notice of the 29<sup>th</sup> Annual Women's International Exposition to be held November 8, 1952

Letter to members from Elsie Schuyler giving notice of the first meeting of the 1952-1953 Educational Program to be held October 30, 1952

Three short newspaper articles, each giving notice of an October 30, 1952 lecture

Letter to members from Elsie Schuyler giving notice of the second meeting of the 1952-1953 Educational to be held December 11, 1952

Letter to members from Elsie Schuyler giving notice of the third meeting of the 1952-1953 Educational Program, to be held January 15, 1953

Letter to members from Elsie Schuyler giving notice of the fourth meeting of the 1952-1953 Educational Program, to be held April 16, 1953

Stapled together the various correspondence relating to the activities of the Educational Committee 1953-1954 by Anna F. Schreiber, chairman of the committee.

Reminder of the final meeting in the 1952-1953 Educational Series, to be held May 21, 1953

Two copies of a letter to members dated November 30, 1954 reminding the Club of the Educational Program to be held December 9, 1954. The speaker was to be J. Raymond McGovern, Comptroller of the State of New York

Letter to members dated April 5, 1955 from the Educational Committee giving notice of the Educational Program to be held April 14, 1955

Letter to Clifton A. Hipkins, of Braun, Bosworth & Co. dated April 19, 1955 from Elsie T. Schuyler, president, thanking him for his presentation

Stapled together the various correspondence relating to the activities of the Educational Committee 1955-1956. Report compiled by Justina Taylor, chairman.

Letter to Dr. A.S. de Bustamante y Pulido of Havana, Cuba and dated July 16, 1956 from the Club president. He is invited to speak at one of the Educational Programs.

Letter to Hon. Edwin Gill, State Treasurer of North Carolina dated October 10, 1956 from Anna F. Schreiber inviting him and the Governor to address one of the Club's luncheon lecture meetings.

Letter to members dated October 11, 1956 from Elaine C. Haggerty, chairman of the Educational Committee giving notice of an Educational Series meeting to be held on November 9

Letter to Edwin Gill, State Treasurer of North Carolina, dated December 10, 1956 acknowledging his letter of November 27 in which he suggests that the Governor speak at a later date

Letter to members dated January 14, 1957 from the Educational Committee giving notice of the Educational Series meeting of January 23. A small strip of ticker tape is attached.

Letter to members dated April 18, 1957 from the Educational Committee giving notice of the April 30, 1957 meeting in the Educational Series.

Letter to members dated June 5, 1957 from Elaine C. Haggerty, chairman of the Educational Committee, giving notice of the June 20 meeting in the Educational Series

Letter to Mr. Gill, State Treasurer of North Carolina, thanking him for his talk given to the Club

Annual Meeting Report of the Educational Committee, September 18, 1958

### **297.2.12e (Committees)**

Memo to Sybil from Mary Ciarlo dated November 9, 1948 attaching a letter to Miss Varley appointing her to the Arrangements Committee

A letter to "Girls" dated June 9, 1952 from Elsie Schuyler giving details of the Municipal forum conference to be held June 12. A summary program is attached.

Stapled folder from the Nominating Committee August 1953 containing its report with a chart

Memo to Ruth A. Miller from Mary Ciarlo dated October 15, 1953 thanking her and attaching an article from *The Daily Bond Buyer* dated October 15, 1953. The article lists the names of committee members.

A note dated July 15, 1954 giving notice that the chairmanship of the Nominating Committee was turned over to Margaret M. Higgins

A report from the June 27 Board Meeting giving the names of those to serve on the Nominating Committee. It is signed Ruth A. Miller, chairman. A chart and ballots are attached.

Mylar folder with a page from the October 28, 1959 edition of *The Daily Bond Buyer*. The article lists the new appointments to the various Club committees.

#### **297.2.12f (Outside Activities Committee)**

Outside Activities committee report for Annual Meeting September 20, 1956 containing information on the various activities including dance classes, theater parties and card parties which were planned by this committee. The report is signed by the committee members.

Handwritten and typed reports from the committee for the 1957-1958 year dated September 18, 1958 and signed by the Activity Committee members.

#### **297.2.12g (Speakers)**

Small envelope with the name "Soss" on it and containing various newspaper articles from 1949. One article from May 1949 is about Mrs. Bittenwieser, who was appointed a Trustee of the Title Guarantee Trust Co. Another is a photo from the *New York Herald Tribune* of May 3, 1949 showing Wilma Soss in 1901 garb at the Annual Meeting of United States Steel. She is telling the chairman of the company that in some ways "Big Steel" is as out-of-date as her 1901 dress and hat. Other small articles are about Justice Ferdinand Pecora, who was to speak at a meeting of the Federation of Women Shareholders in American Business, Inc. Also included is an article from the *New York Sun* dated May 3, 1949 about women of the Federation "invading annual stockholders' meetings to secure economic suffrage for women" with a photo of Wilma Soss.

A letter from the president of the Club dated October 28, 1948 and addressed to Wilma Soss, president of the Federation of Women Shareholders, enclosing a check in payment for membership in the Federation. An article from *The New York Times* dated October 28, 1948 about the election of Mrs. Rohde, daughter of William Jennings Bryan, vice president of the Federation of Women Stockholders is attached. A letter from Wilma Soss, founder and president of the Federation, addressed to Sybil Gordon and dated October 15, 1948 is attached. Wilma Soss invites Miss Gordon to serve on the Federation's New York Advisory Committee.

Letter to Sybil Gordon from Wilma Soss, dated November 1, 1948 welcoming her to the Advisory Committee of the Federation

Letter dated February 21, 1949 from the Club president to Sylvia Porter of *The New York Post* inviting her to speak to the Club

Letter dated March 30, 1949 from the Club president to Mary G. Roebing, chairman of the Trenton Trust Co., inviting her to speak to the Club. A letter from Mary G. Roebing declining the invitation, dated April 7, 1949, is attached. A letter to Vera M. Smith, president of the Club, dated May 10, 1950 from Phillips Barbour declining the invitation to speak is attached.

Letter to W.H. Morton of W.H. Morton & Co. dated May 24, 1950 from the Club president enclosing a notice of the Club's luncheon meeting

List of speakers from 1951-1952

Letter to William G. Laemmel, vice president of Chemical Bank & Trust Company, dated October 5, 1951, from the Club president thanking him for speaking to the Club

Letter to Winthrop S. Curvin of Smith Barney & Co., dated November 19, 1951, from the Club president thanking him for speaking to the Club

Letter to Lincoln E. Caffall of Wainwright Ramsey & Lancaster, dated December 5, 1951, from the Club president thanking him for speaking to the Club

Letter to Robie Mitchell of Mitchell & Pershing, dated December 14, 1951, from the Club president thanking him for speaking to the Club

Letter to Mrs. Phillips T. Barbour, dated January 11, 1952, from the Club president expressing condolences on the death of Mr. Barbour

Letter to Fifth Avenue Presbyterian Church, dated January 11, 1952, from the Club president enclosing contributions to a memorial fund for Phillips T. Barbour

Letter to E.J. Donnelly of J.E. Greiner & Co., dated February 19, 1952, from the Club president thanking him for speaking to the Club

Letter to Thomas F. McEntee of Adams McEntee & Co., dated May 23, 1952, from the Club president thanking him for speaking to the Club

Letter to G. Morgan Browne, secretary of Eastern Investment Banking Voluntary Credit Restraint Committee, dated March 25, 1952, from the Club president thanking him for speaking to the Club

List of speakers 1952-53

List of speakers 1953-54

Two small newspaper clippings about the naming of J. Raymond McGovern, Comptroller of the State of New York, guest speaker at the next education program of the Club. Clippings are attached to a card dated December 5, 1954.

Letter to Paul Heffernan of *The New York Times*, dated October 21, 1954, from the Club president thanking him for his assistance

Second copy of the letter to Paul Heffernan dated October 21, 1954

Letter to John S. Tompkins of *The Wall Street Journal*, dated October 21, 1954, from the Club president thanking him for his assistance

Letter to Harold Bunce of the *New York World-Telegram*, dated October 21, 1954, from the Club president thanking him for his assistance

Letter to Bolling W. Haxall of the *New York Herald Tribune*, dated October 21, 1954, from the Club president thanking for his assistance

Speakers, etc. 1955-56. Attached is a letter to members, dated September 20, 1956, listing the speakers for the year 1955-1956.

Report of the Educational Committee. Speakers 1958-58 listed with topics and dated September 18, 1958 from the Educational Committee.

### **297.2.12h (Outings: First One Held June 21, 1951)**

Mimeograph giving various information on an Outing. No date.

Letter to Robert Fisher of Doremus & Co., dated June 14, 1951, from Gladys asking for his assistance regarding education programs. A press release about the Club and the upcoming Outing from Gladys S. Degner is attached.

Golf scorecard from Canoe Brook Country Club

Check from Laidlaw & Co., dated June 22, 1951, for 13 cents, pay to the order of Cathleen K. Morin and signed by the treasurer and president of the Club

Small newspaper clipping dated June 22, 1951 from *The New York Times* giving notice of the Municipal Bond Club's Outing at Sleepy Hollow Country Club. An attempt at humor is made.

An invitation to the first Outing to be held on June 22, 1951

A special Ladies' Day Edition of the *Daily Bond Buyer*, dated June 22, 1951, giving a satirical report of the Canoe Brook Country Club

A description of a planned joke presentation to take place at the Outing

A grid of members' names and their participation in various activities and transportation to the Outing

Railroad timetable from New York and Newark to Summit. Attached is a last call announcement for the annual Outing of June 22, 1951.

Financial Statement from the June 22, 1951 Outing

Postcard regarding last minute thoughts about the June 20, 1952 Outing addressed to Ruth Miller from the Outing Committee. Attached is a memo/letter, dated June 13, 1952, from Jean Marie Davies with a handwritten notation re: the Second Annual Outing. A memo to the Club members from the Outing Committee listing train times and savings bond prizes. It is dated June 6, 1952.

Invitation to the June 20, 1952 Outing

Response postcard regarding bus transport to the Third Annual Outing attached to a letter to members, dated June 9, 1953, regarding this bus transport

An invitation to the Third Annual Outing to be held June 19, 1953

A memo to the Outing Committee from Frances Isengard, dated March 12, 1954, giving notice of a meeting on March 18

Three clippings about the Fourth Annual Outing to be held June 25, 1954. Clippings are dated May 22, 1954.

Card addressed to Ruth, dated May 17, 1954, from Fran attached to a press release about the Fourth Annual Outing of the Club and listing the names of the Outing Committee members. Handwritten notation: "May 20<sup>th</sup> in Daily B.B."

Memo regarding June 1954 Outing enclosing Outing tickets and giving bus schedule

Letter to William Tierney, dated June 14, 1954, from Ruth A. Miller, president, thanking him for assisting with advertising

Letter to the *Commercial & Financial Chronicle*, dated June 28, 1954, from Ruth A. Miller, president, for photographing the Outing

Financial Statement for the June 25, 1954 Outing signed by Frances Isengard of the Outing Committee and dated June 25, 1954

Letter to Robie Mitchell, dated July 1, 1954, from the Club president thanking him for paying for the transportation to the 1954 Outing

List of door prize donations for the Fifth Annual Outing to be held June 17, 1955

Second copy of the door prize donations for the June 17, 1955 Outing

Letter to G.C. Haas & Co., dated June 23, 1955, from the Club president thanking them for the Kodak camera donation

Financial Statement from Emma Brehm, chairman for the Sixth Annual Outing, dated June 22, 1956

Annual Report dated September 18, 1958 of the Eighth Annual Outing held June 27, 1958

Newspaper clippings regarding the Tenth Annual Outing

### **297.2.12i (Treasurer's Reports)**

Three Financial Reports from the treasurer with balances at April 3, 1951, February 7, 1951 and January 10, 1951

Financial Report dated July 19, 1951 from Frances Isengard, treasurer, with balance at July 18, 1951

Financial Report dated April 25, 1951 from Frances Isengard, treasurer, with balance at April 25, 1951

Letter to Cathleen from Frances dated August 30, 1951 regarding the Auditing Committee

Financial Statement, dated December 11, 1952, from Jean Marie Davies, treasurer, with balance at December 5, 1952

Financial Statement dated February 24, 1953 from Jean Marie Davies, treasurer, with balance at February 24, 1952

Financial Statement, dated July 21, 1953, from Jean Marie Davies, treasurer, with balance at June 12, 1953

Financial Statement from the Third Annual Outing held June 19, 1953

Financial Statement dated August 17, 1973 from Jean Marie Davies, treasurer, with balance at August 17, 1953

Financial Statement dated October 1, 1953 signed Alice L. Dooley, treasurer, with balance October 1, 1953

Financial Statement signed by Alice L. Dooley, treasurer, with balance at October 27, 1953

Financial Statement signed by Alice L. Dooley, treasurer, with balance at January 31, 1954

Financial Statement signed by Alice L. Dooley, treasurer, with balance at May 6, 1954

Memo to Alice from Jo with attached list of miscellaneous expenses relating to 1954 Christmas luncheon and dated February 16, 1954.

Financial Statement signed by Alice L. Dooley, treasurer, with balance at August 11, 1954 and dated August 11, 1954

Bank balances dated June 7, 1954

Two copies of Financial Statement signed Josephine M. Rodd, treasurer, with balance at October 19, 1954

Financial Statement with balance at November 30, 1954

Financial Statement with balance at May 24, 1955

Financial Statement with balance at May 3, 1955

September 1956 Annual Treasurer's Report and Audit with balance at September 9, 1956 and signed Mareb Vogel Hoke, treasurer

Annual Reports of the Treasurer and Audit Committee, dated September 1958, with balance at September 18, 1958



Audit Committee and Financial Reports dated September 17, 1959 with balance at September 17, 1959

Audit Committee and Financial Reports dated September 10, 1960 with balance at September 10, 1960

### **297.2.12j (Board of Governors Meetings)**

Letter dated August 30, 1948 to members from Marilyn Madden, secretary, announcing a Board of Governors meeting to be held September 8

Minutes of a meeting of the Board of Governors held September 8, 1948. There was discussion about the formation of the Club, including date for the first official business meeting. Membership application form was drawn up.

Memorandum Re: By-Laws dated September 13, 1948 from Sybil Gordon. Question of rotating or static Board membership addressed which would be dealt with in a meeting to be held on September 15.

Letter dated September 17, 1948 to Member from Marilyn Madden, secretary, announcing a Board of Governors meeting to be held September 23

Minutes of a meeting of the Board of Governors held September 23, 1948. Publicity, time of October 7 business meeting and terms of the Board members discussed.

Letter dated October 27, 1948 to Members from Marilyn Madden, secretary, announcing a Board of Governors meeting to be held November 8, 1948

Letter dated November 10, 1948 to Sybil Gordon from Marilyn Madden giving notice of the November 18, 1948 Board meeting. Stapled to it is a memo from Marilyn to Sybil about running off copies of letters.

Letter dated November 15, 1948 to Member from Marilyn Madden, secretary, announcing the rescheduling of the November 18 Board meeting to December 2

Letter dated January 26, 1949 to Member from Marilyn Madden, secretary, announcing a Board of Governors meeting to be held February 3, 1949

Letter dated February 2, 1949 to Member from Marilyn Madden, secretary, announcing the rescheduling of the February 3, 1949 Board meeting to February 16, 1949

Letter to Member dated March 14, 1949 from Marilyn Madden giving notice of the March 24, 1949 Board meeting

Letter to Member dated May 27, 1949 from Marilyn Madden giving notice of an emergency meeting of the Board to be held June 2, 1949

Letter to Member dated September 14, 1949 from Marilyn Madden, secretary, giving notice of the September 22, 1949 Board meeting

Letter to Member dated October 18, 1949 from Marilyn Madden, secretary, giving notice of the October 25, 1949 Board meeting

Letter dated November 21, 1949 from Elizabeth Dickinson, secretary, giving notice of the November 28, 1949 Board meeting

Letter dated December 2, 1949 from Elizabeth Dickinson, secretary, giving notice of the December 8 Board meeting

Letter to Member dated January 30, 1950 from secretary giving notice of the February 9 Board meeting.

Letter to Member dated February 21, 1950 from Betty Dickinson, secretary, giving notice of the March 2 Board meeting

Half-page letter/memo to Member dated May 17, 1950 from Vera Smith, president, giving notice of the May 22 Board meeting

Letter to Member dated June 28, 1950 from Elizabeth Dickinson, secretary, giving notice of the July 5 Board meeting

Memo to Board Members dated January 10, 1952 from Jean C. Schwarzwaelder giving notice of the January 23, 1952 Board meeting. A handwritten note to Frances from Jean regarding minutes appears.

Letter to Member dated September 29, 1952 from Dorothy Root, secretary, giving notice of the October 8, 1952

Letter to Ruth dated December 5, 1952 from Mildred giving notice of a Board meeting on December 11 after an Educational Meeting

Letter to Member dated September 25, 1953 from Madlyn Hoskins, secretary, giving notice of a Board meeting to be held on October 1, 1953. Handwritten note first meeting in 1953-1954.

Letter to Member dated October 23, 1953 from Madlyn Hoskins, secretary, giving notice of a Board meeting to be held October 27. Handwritten note second meeting in 1953-1954.

Letter to Member (handwritten to Ruth) dated November 4, 1953 from Madlyn, secretary, giving notice of a November 9 Board meeting with handwritten correction. Handwritten note third meeting in 1953-1954 and "Ah, me!"

Letter to Member dated November 24, 1953 from Ruth A. Miller, president, giving notice of a Board meeting to be held November 30. Handwritten note fourth meeting 1953-1954.

Letter to Member dated February 11, 1954 from Ruth A. Miller, president, giving notice of a Board meeting to be held February 16. Handwritten fifth meeting 1954.

Letter to Member dated April 29, 1954 from Madlyn Hoskins, secretary, giving notice of a Board meeting May 6. Handwritten sixth Board meeting.

Letter to Member dated June 2, 1954 from Madlyn Hoskins, secretary, giving notice of a Board meeting on June 7. Handwritten seventh Board meeting.

Letter to Member dated July 6, 1954 from Madlyn Hoskins, secretary, giving notice of a Board meeting to be held July 12. Handwritten eighth Board meeting.

Letter to Member dated August 6, 1954 from Madlyn Hoskins, secretary, giving notice of an August 11 Board meeting. Handwritten ninth Board meeting; Final One.

### **297.2.12k (Model Forms)**

Letter to Joseph G. Condon, dated September 13, 1948, from the Club president thanking him for providing stationery for the Club. Attached are various correspondences regarding the letterhead and envelopes.

Sample letter from Sybil Gordon, president, dated November 12, 1948, advising the recipient that she had been admitted to the Club.

Blank application form for membership. Handwritten: "This has been replaced. See later 1955 form."

Blank application form for membership with handwritten corrections

Blank application form for membership in the Municipal Bond Club of New York with handwritten notes

Sample of letterhead with handwritten correction

### **297.2.12L (Annual Meetings)**

Cover note dated October 5, 1949 to Sib from Marilyn asking for changes. Attached is a letter to members regarding the annual meeting to be held November 3, 1949 with handwritten corrections. A corrected version on letterhead dated October 6, 1949, along with a table layout, minutes of the November 3, 1949 Annual Meeting and a November 7, 1949 *New York Times* article with photo announcing the election of Club officers. A longer article is also attached.

A letter to Member dated May 2, 1950 from Vera M. Smith, president, regarding the Outing. A special meeting called to be held May 8. Minutes of the special meeting are attached.

Letter to Member dated September 25, 1950 from Vera M. Smith, president, giving notice of a cocktail party and dinner to be held on October 23. Attached is a memo to Members dated September 26, 1950 from Elizabeth Dickinson, secretary, giving notice of the annual meeting to be held October 26.

Minutes of the annual business meeting held October 26, 1950. Finances, committees and nominations discussed.

### **297.2.12m (Miscellaneous)**

Copy of a draft of the formal announcement of the formation of the Club with corrections

Copy of the formal announcement of the formation of the Municipal Bond Club of New York with date February 1932 and the name Mary Ciarlo written on it

Appears to be the wording for a press release on the formation of the Club

Letter to members dated December 20, 1948 enclosing a copy of the Constitution and By-laws of the Club

Letter to Willie dated December 20, 1949 from president wishing him happy holidays and enclosing "a little something"

Letter to members dated January 1950 from Vera Smith, president, giving notice of a luncheon to be held January 26

Reminder about the weekly Thursday luncheons

Letter to Sybil Gordon from Wilma Soss of the Greater New York March of Dimes requesting that the Club make a charitable contribution from the Club/members

Announcement of a luncheon and program to be hosted by the Association of Bank Women to be held February 18, 1950

Memo to representatives of women's groups from the Sarah T. Arthur of the Association of Bank Women regarding the luncheon on February 18, 1950

Cover letter to members for the information on the above luncheon and dated January 28, 1950

Letter to C.K. Morin dated November 24, 1950 from Dolph Greene offering the Club a lecture called "Silver is No Mystery"

Letter to Addressograph-Multigraph Co., dated October 31, 1951, enclosing a list of names and addresses. 64 plates with frames are requested.

Letter to members dated December 6, 1951 from president requesting attendance at the lectures arranged by the Educational Committee

Newspaper article from the *World Telegram* dated May 17, 1954 about the "Syndicates" observing their five-year anniversary with June 18 Outing at the Echo Lake country Club in New Jersey

Letter to members dated April 16, 1956 from Anna Schreiber giving information about new members, Club pins and the educational session to be held on Thursday. Attached is a letter to members dated January 24, 1956 with information from various committees.

Letter to J.J. Kenny dated June 28, 1956 from Anna Schreiber, president, thanking him for providing the bus for their Outing

Letter to Leonard R. Sullivan dated November 15, 1956 from president thanking him for acting as moderator at their first Educational Program luncheon

Letter to Mary Compton dated July 15, 1957, expressing sympathy on the passing of Mr. Compton

Letter to Robie Mitchell dated June 24, 1957 expressing appreciation for arranging for the guest speaker at their luncheon, Mr. Gill

Letter to Edwin Gill, State Treasurer of North Carolina, thanking him for speaking to the Club

Letter to Beatrice M. Larkin welcoming her as a new member and informing her of Club activities

Letter to Alayne Spanier, dated May 22, 1957, enclosing a revised membership list

Letter to L. Eugene Marx of Bear, Stearns & Co. dated July 23, 1959 thanking him for sharing his Outing prize winnings with the Club. Attached is a letter to Josephine Robb, dated July 20, 1959 from Ruth Jones enclosing Gene Marx' check for \$50 to be used at next year's Outing

Color photo from 1998 of several women in business attire posing as a group

Christmas card and invitation to the Annual Christmas Luncheon to be held December 19, 1957. A note card in envelope, no date, enclosing a check and mentioning the "MALE" opposition they encountered.

Invitation to the Annual Christmas Luncheon to be held on December 20. Envelope addressed to Rosalie Resnick of Dean Witter is included.

Handwritten note regarding pins